

**SARATOGA BAY HOMEOWNERS ASSOCIATION, INC.**  
**PO Box 222486**  
**West Palm Beach, Fl. 33422**

**APPLICATION FOR CERTIFICATE OF APPROVAL  
OF LEASE**

**\$50.00 Application Fee Required**

**Date:** \_\_\_\_\_ **Lot:** \_\_\_\_\_  
**Address:** \_\_\_\_\_

**INFORMATION CONCERNING APPLICANT**

**Please print clearly.**

**Name:** \_\_\_\_\_  
**Present Address** \_\_\_\_\_

**Email address:** \_\_\_\_\_

**Cell Phone#** \_\_\_\_\_

**Additional Phone#** \_\_\_\_\_ **(work)**

**Driver's License No. & State** \_\_\_\_\_

**Do you intend to occupy the home?** \_\_\_\_\_

**Spouse's Name:** \_\_\_\_\_

**Cell Phone#** \_\_\_\_\_ **Email address** \_\_\_\_\_

**Names of children residing in home:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Occupants in the home other than immediate family:**

**Name:** \_\_\_\_\_ **Relation:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Relation:** \_\_\_\_\_

**Make of Vehicle:** \_\_\_\_\_ **Type:** Car [ ] SUV [ ] Truck [ ] **Tag. No.** \_\_\_\_\_

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There is no overnight parking on the street except for guests.

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Please list all pets:

Dogs: # \_\_\_\_\_ Breed \_\_\_\_\_ Dogs: # \_\_\_\_\_ Breed \_\_\_\_\_

Cats: # \_\_\_\_\_

There is a limit of two pets per household.

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Nearest Relative in case of emergency: \_\_\_\_\_

Phone #: ( ) \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

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I (We) fully authorize investigation of all answers and references given.

\_\_\_\_\_ Initial \_\_\_\_\_ Initial

I (We) hereby agree to abide by all the Governing Documents including the Rules and Regulations of Saratoga Bay Homeowners Association, Inc. a copy of which I received from the lessor and reviewed on our community website [www.Saratogabay.com](http://www.Saratogabay.com)

\_\_\_\_\_ Initial \_\_\_\_\_ Initial

Lessee agrees that the terms of the attached fully executed "Contract to Lease" are within the requirements of Saratoga Bay Homeowners Association, Inc. Rules and Regulations pertaining thereto.

Renters or lessees are not allowed to sub-lease the property at anytime.

Estimated Lease Date: \_\_\_\_\_

LESSEE: \_\_\_\_\_

**PRINT NAME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**LESSEE:** \_\_\_\_\_

**PRINT NAME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**BOARD APPROVAL:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**PRINT NAME:** \_\_\_\_\_

**Updated 8/2025**